



JANI MURPHY

Personal Productivity Mastery

How to leverage your strengths and transform your productivity

WHAT'S YOUR PRODUCTIVITY STYLE?

We all have a preferred way of thinking that underpins everything we do, including how we manage our workload and how we communicate with team members.

This workshop will introduce you to the world's leading thinking preferences assessment, the HBDI®, and provide you with a powerful and proven framework for understanding your thinking.

This understanding will allow you to leverage your workload management and communications strengths and at the same time, it will alert you to possible blind spots that might negatively impact your productivity.

WHAT WILL YOU LEARN?

By the end of the workshop you will:

- Have a practical framework for increasing your thinking agility so you can make better decisions faster
- Know how to get your natural strengths working for you so you can work with a sense of ease and calm
- Be able to flex your communication style so you can engage all team members
- Be able to delegate in a way that plays to your team member's strengths
- Have an awareness of your possible blindspots and how they impact people and your personal productivity
- Have practical strategies you can implement immediately to improve your clarity and focus in how you manage your workload

WHO IS THIS PROGRAM FOR?

While the program will benefit anyone who wants to improve their productivity and communication skills, it is particularly relevant for managers and team leaders who want to improve their performance and get better results from their team with less stress.

HOW IS THE PROGRAM DELIVERED?

The program is a one day intensive and is delivered in-house for groups of up to 16 people.

Prior to the program, attendees must complete their HBDI® assessment online. The results will be presented in a comprehensive report during the workshop.

WHAT'S INCLUDED?

- Comprehensive HBDI Profile report
- Comprehensive workbook
- Access to Mastery video resources
- Quick Thinker Desk Flip to guide and stimulate Whole Brain® Thinking on common business functions
- Squeeze Brain to remind you to leverage your natural strengths

ABOUT JANI MURPHY

Jani is a workplace productivity expert and accredited HBDI® practitioner with over twenty years' experience in improving business processes. She is an excellent presenter with an engaging style and a commitment to helping people improve their work practices.

CONTACT JANI FOR PRICING/BOOK YOUR PROGRAM

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